Adult Lifelong Learning
Instructor Profile
& Class Description

Name: ___________________________________________ Title: _______________________________________

Address: __________________________________________ Street: __________________________ City, State: ___________ Zip: ___________

Phone: __________________________ Email: ___________________________________________

Class Title: __________________________________________

Class Description: Please describe in detail what your class will cover. Participants will choose which classes to take based on these descriptions, so feel free to be creative!

Instructor’s Biography: Education, experience, and/or other pertinent details

Class Scheduling: Classes will start no earlier than 9:00 am and end no later than 9:00 pm.

Class Length (per session):    _____ 1.5 hours    _____ 2 hours    _____ Other (_________)

Number of sessions needed:    _____ 2    _____ 3    _____ 4

Day(s) of the week you CANNOT teach:    _____ MON    _____ TUE    _____ WED    _____ THUR    _____ FRI

Time of day you CANNOT teach:    _____ MORNING    _____ AFTERNOON    _____ EVENING

Does your class include a hands-on component? If so, please list the number of participants you can accommodate: _____________________________________________________________

I understand that I am providing my expertise and time on a voluntary basis.

Signature: ___________________________________________ Date: ________________________